拳法 KEMPO Karate Association

Procedure document for reporting concerns

Student has spoken to an instructor/coach or behaved in a way that has caused concern

Accurately record what student says or does including dates/times

Share your concerns or pass records to club welfare officer immediately

Within 24 hours Welfare Officer will inform EKF Lead Child Protection Officer and complete EKF form

In addition to EKF form the Welfare officer may contact appropriate authorities such as the Police or local social services